



Agenda Kick-off meeting CECE 11/02/2008 – 12/02/2008



Leonardo da Vinci

Monday, 11 February 2008

- 12.00 Pick up in the lobby of the hotel
- 12.30 Light lunch in Syntra West Brugge
- 13.30 Start of the meeting. General introduction of the project by Joeri Vanbiervliet.
- 13.45 Every partner gives a short presentation / introduction of his organisation (10 minutes per partner)
- 14.45 Presentation of the Czech training material (Zdenek Karasek – Eva Mickova)
- 15.45 Coffee break
- 16.00 Presentation of the screening tools ASTRA (Aline Nissenne) and Comet (Els Taillieu)
- 17.00 End of the meeting, back to the hotel
- 18.30 Social programme + informal dinner in the city of Brugge

Tuesday, 12 February 2008

- 8.45 Pick up in the lobby of the hotel
- 9.15 Discussion about the tools presented yesterday + presentation of the work packages.
- 10.45 Coffee break
- 11.00 Evaluation and quality control (Michael Schwaiger)
- 12.00 Lunch in 'De Pepermolen'
- 13.30 Financial and administrative information (Joeri Vanbiervliet)
- 14.30 Dissemination and Communication (Michael Schwaiger)
- 15.00 Conclusions, division of tasks and planning, agreements, next meeting, questions.
- 16.00 Visit of Oostende + dinner

